

CPSP-K EXEMPTION POLICY
(RECOGNITION OF PRIOR LEARNING)

Commencement

This policy is effective from 1st August, 2017.

Introduction

This document outlines the rationale for exemptions for the CPSP-K courses, as well as the policy.

Policy

1. Exemptions may, on application, be granted to registered students who are holders of qualifications/certifications recognized by KISM. Exemptions will be granted on a paper by paper basis upon application through form CPSP/APS/4.
2. Application for exemption must be submitted with the Exam Entry Form.
3. Exemptions take into consideration the applicant's previous studies and examination results;
4. Applicant must have obtained at least 50% (C) in the previous examination in the subject submitted for exemption;
5. Exemptions may be considered where 70% or above of the previously studied examination syllabus is identical in mapping to the CPSP syllabus;
6. No exemption will be given to applicants whose qualifications are obtained by exemptions from local or overseas educational institutes;
7. Exemptions are applicable in non-core modules in PARTS I, II and III of CPSP-K examinations only;
8. No exemptions will be granted in the Associate in Procurement (APS) level examination;
9. A non-refundable exemption fee will be charged on application.

In order for an exemption to be granted, the applicant must provide evidence to demonstrate that the qualification on the basis of which the exemption/s is being sought meets the following criteria:

1. The qualification must be a fully completed qualification. Exemptions are **not** awarded for part completed qualifications;
2. At least 70% of the learning outcomes and assessment criteria for the relevant CPSP-K unit/s must be covered within the qualification. The **CPSP-K mapping documents** must be used to demonstrate coverage of the CPSP- K learning outcomes and assessment criteria;
3. The level of the qualification must be comparable or higher to that of the CPSP-K unit for which exemption is being sort;
4. The rigour of assessment for the qualification must be appropriate to the level and content of the CPSP-K unit/s;

5. No exemption is given for work experience.

Sufficient evidence of the above criteria must be provided by the applicant. The Examination Department will require the following documentation from you when applying for exemption from examinations

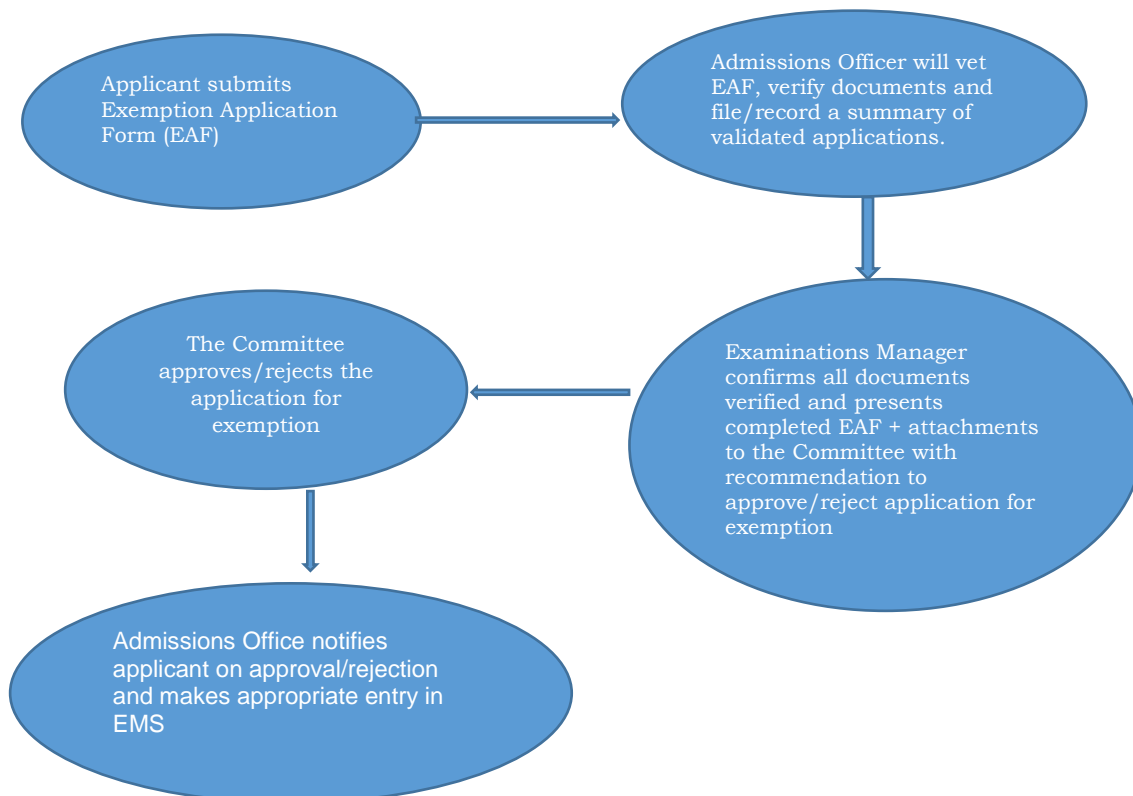
- Mapping exercise against the syllabus
- Copies of certified syllabuses/ course outlines/ course descriptors
- Copies of certified degree & diploma certificate and transcript

Mapping Criteria

You are required to undertake a mapping exercise. This exercise identifies to the committee where the evidence that you supply meets the syllabus.

- The evidence you supply the committee should demonstrate how you have gained your up to date knowledge
- By using the mapping documentation, you will be able to directly correlate your evidence and subsequently enable you to identify that you have met a minimum of 70% of the syllabus.
- The committee should be able to use your mapping documentation as their main point of reference to your evidence.

Individually-requested Exemption Process



APPENDICES

APPENDIX 1B: Schedule of Fees

APPENDIX 2: CPSP-K Mapping Document- Organizational Environment

APPENDIX 3: CPSP-K Mapping Document- Contract Law and Negotiation

APPENDIX 4: CPSP-K Mapping Document- Finance for Procurement

APPENDIX 5: CPSP-K Mapping Document-Procurement Costing and Budgeting

APPENDIX 6: CPSP-K Mapping Document- Quantitative Techniques

APPENDIX 7: CPSP-K Mapping Document- International Procurement

APPENDIX 8: CPSP-K Mapping Document- Logistics and Inventory

Management

ANNEX 1B: SCHEDULE OF FEES

ITEM	NORMAL FEE
CPSP Registration	5,500
CPSP Late Registration	8,000
CPSP Reinstatement	5,500
CPSP Renewal	1,500
CPSP Part I –per paper	2,500
CPSP Part II - per paper	3,500
CPSP Part III - per paper	4,000
CPSP Part IV - per paper	4,000
CPSP Research Paper	15,000
Exemption CPSP Part I	3,750
Exemption CPSP Part II	5,250
Exemption CPSP Part III	6,000
APS Registration	5,000
APS Late Registration	7,200
APS Reinstatement	4,000
APS Renewal	1,200
APS Level I - per paper	2,200
APS Level II - per paper	3,200

Late entry attracts an additional 50% of the normal examination entry fee.

***No exemptions at APS Levels and at CPSP Part IV**

Appendix 2: CPSP-K Mapping Document

Please fill in the form below

PL1.01: ORGANIZATIONAL ENVIRONMENT		
Completed Degree/Diploma:		
Comparable Unit:		
Mark/grade Scored:		
Awarding Institution:		
	CPSP-K Topics	Topics covered in the comparable unit
1	Overview of the organizational environment	
2	Foundations of organizational environment and Organizational behaviour	
3	Types of organizations The purchasing organisation and structure	
4	Types of markets and market theories	
5	Understanding the organization's stakeholders and their needs	
6	Environmental analysis	
7	Emerging issues and trends in organizational environment	
PERCENTAGE COMPARABLE SYLLABUS COVERAGE		

Appendix 3: CPSP-K Mapping Document

Please fill in the form below

PL1.05: CONTRACT LAW AND NEGOTIATION		
Completed Degree/Diploma:		
Comparable Unit:		
Mark/Grade Scored:		
Awarding Institution:		
	CPSP-K Topics	Topics covered in the comparable unit
1	The main legal issues that relate to the formation of legal relationships in supply chain	
2	Implied and express contractual terms that impact on procurement and supply	
3	The contractual agreements and their impacts on relationships among different parties in procurement and supply	
4	The causes for breach of a commercial agreement and the recourse available to the injured party	
5	legal implication of contractual non-performance and termination of contracts in procurement and supply	
6	contract negotiation, its approaches and techniques	
7	negotiation resources, process and relationships	
8	effective communication skills and conflict resolution in contract negotiations	
9	ethical issues in contract law and negotiation	
10	emerging issues in contract law and negotiation	
PERCENTAGE COMPARABLE SYLLABUS COVERAGE		

Appendix 4: CPSP-K Mapping Document

Please fill in the form below

PL1. 06: FINANCE FOR PROCUREMENT		
Completed Degree/Diploma:		
Comparable Unit:		
Mark/Grade Scored:		
Awarding Institution:		
	CPSP-K Topics	Topics covered in the comparable unit
1	The role of financial management in supply chain management	
2	The sources of finance for organizations	
3	The role and operations of financial markets	
4	The time value of money	
5	Budgeting and budgetary control concepts and techniques in supply chain management function	
6	Capital investments appraisal methods and decision-making	
7	The significance of working capital management	
8	Financial ratios in Supplier Management	
9	Types of risks encountered in supply chain and options of mitigating financial risks	
10	Emerging issues and trends in the area of finance for procurement	
PERCENTAGE COMPARABLE SYLLABUS COVERAGE		



Appendix 5: CPSP-K Mapping Document

Please fill in the form below

PL2.02: PROCUREMENT COSTING AND BUDGETING		
Completed Degree/Diploma:		
Comparable Unit:		
Mark/Grade Scored:		
Awarding Institution:		
	CPSP-K Topics	Topics covered in the comparable unit
1	Nature and purpose of costing in procurement and supply	
2	Cost concepts and classification	
3	The principles of a good cost accounting system	
4	Cost accumulation	
5	Cost estimation techniques	
6	Costing methods	
7	Contract costing	
8	Marginal and absorption costing	
9	Standard costing	
10	Forecasting in budgeting	
11	Budgeting in procurement and supply	
12	Budgeting and budgetary control systems	
13	Emerging issues and trends in procurement costing and budgeting	
PERCENTAGE COMPARABLE SYLLABUS COVERAGE		

Appendix 6: CPSP-K Mapping Document

Please fill in the form below

PL02.05: QUANTITATIVE TECHNIQUES 		
Completed Degree/Diploma: 		
Comparable Unit:		
Mark/Grade Scored:		
Awarding Institution:		
	CPSP-K Topics	Topics covered in the comparable unit
1	Equations, functions and probability theory in supply chain management	
2	Methods of data collection and presentation	
3	Correlation and regression analysis in supply chain management	
4	The use of statistical tools in forecasting and decision making.	
5	Decision theory under conditions of risk and uncertainty.	
6	Network analysis in supply chain project planning and management.	
7	Models in inventory control and decision making	
PERCENTAGE COMPARABLE SYLLABUS COVERAGE		

Appendix 7: CPSP-K Mapping Document

Please fill in the form below

PL03.02: INTERNATIONAL PROCUREMENT		
Completed Degree/Diploma:		
Comparable Unit:		
Mark/Grade Scored:		
Awarding Institution:		
	CPSP-K Topics	Topics covered in the comparable unit
1	The importance of international procurement in Procurement and Supply	
2	Specification and sourcing from international market	
3	The sourcing strategies used in International Procurement	
4	The operations of commodity markets	
5	The procedure and documentation involved in International Procurement	
6	The operations of imports, exports and custom services and regulations	
7	The role of international transportation and INCOTERMS	
8	Financing in international procurement.	
9	The institutions and their role in International Procurement	
10	Challenges in international procurement and how they are mitigated.	
11	The emerging issues and trends in international procurement and adopt appropriately.	
PERCENTAGE COMPARABLE SYLLABUS COVERAGE		

Appendix 8: CPSP-K Mapping Document

Please fill in the form below

PL03.03: LOGISTICS AND INVENTORY MANAGEMENT		
Completed Degree/Diploma:		
Comparable Unit:		
Mark/Grade Scored:		
Awarding Institution:		
	CPSP-K Topics	Topics covered in the comparable unit
1	The importance of logistics and inventory management	
2	Management principles in logistics operations	
3	Management of materials and distribution requirements in an organization	
4	Transport, distribution functions and logistics outsourcing	
5	Measuring logistics cost and performance	
6	Effectively management of inventory	
7	Emerging issues and trends in Logistics and Inventory Management	
PERCENTAGE COMPARABLE SYLLABUS COVERAGE		

