



kasneb

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STUDENT APPLICATION FORM

REGISTRATION/EXEMPTION/EXAMINATION BOOKING

(APPLICANTS USING e-kasneb SHOULD USE THE ONLINE FORM)

PASTE YOUR
COLOUR
PASSPORT SIZE
PHOTOGRAPH
HERE

(FOR REGISTRATION
ONLY)

PART A: PERSONAL DETAILS (MANDATORY)

(a) Name (CAPITAL LETTERS)

Write your name as it appears on the National Identity card/Passport/Birth certificate

(kasneb qualification)

(kasneb Registration number)

(b) Gender _____

Attach a copy of National Identity card/Passport/Birth certificate if applying for registration as a new student. In case of change of name, attach the relevant documents.

(c) Nationality _____ (d) ID/Passport No. _____ (e) Date of birth

Day	Month	Year

(f) County of Birth _____ County of Residence _____

(g) Contacts: Email _____ Cellphone _____

P.O. Box _____ Code _____ Town/City _____ Country _____

PART B: REGISTRATION (FOR NEW STUDENTS ONLY)

(a) Indicate the qualification you wish to register for _____

(b) Have you been a registered student of kasneb before?

Yes No If yes, please indicate previous

Registration No(s) _____

(c) Highest level of education (High school/Degree/Masters/PhD/
Professional) _____

(Attach certified copies of certificates including for high school)

(d) How did you learn about kasneb? Career Talks Media

Student Parent Others _____

(Specify)

PART D: EXAMINATION BOOKING

Examination sitting

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Section/level Month Year Preferred examination centre

PART E: ANNUAL REGISTRATION RENEWAL/REACTIVATION

For period from 1 July _____ to 30 June _____

(Reactivation fee is payable by students who have not paid their annual registration renewal fee for three or more years)

PART F: PAYMENT DETAILS SUMMARY

	Fee (Ksh)
Registration	
Exemption	
Examination booking	
Annual registration renewal	
Reactivation	
Total	

I enclose cheque/money order/bank deposit slip No. _____
for Ksh. _____ Please note that if payment is
made at the bank, this application form (duly completed) together
with copies of identification documents and certificates shall be
retained by the bank.

PART I: Declaration by the applicant

I hereby declare that to the best of my knowledge all the information I have provided on this form and all supporting documents are true and correct and I agree to abide by the Examination Rules and Regulations and Code of Conduct and Ethics for kasneb students.

Signature _____ Date _____

(Notes on certification of documents, guide to examinations and the code of conduct and ethics for kasneb students are available on the kasneb website)

PART C: EXEMPTION

(a) I wish to apply for exemption in the following paper(s):

Section/ Level	Paper Code	Title of Paper	Fee (Ksh)
Total			

(b) State specific reasons in support of your application for
exemption: _____
(Attach certified copies of transcripts and certificates)

PART G: Name of training institution that you are attending or
plan to attend _____

PART H: Indicate the nature of any disability which kasneb
should be aware of _____
NCPWD Registration No. _____

EXAMINATION FEE STRUCTURE: EFFECTIVE FROM 1 OCTOBER 2018

1. REGISTRATION FEES		
	Kenya Shillings	Foreign currency
	Ksh.	US\$
1.1 CERTIFICATE EXAMINATION - CAMS		
Registration fee	3,500	60
Annual registration renewal fee	1,200	20
Registration reactivation fee	2,000	35
Student identity card replacement fee	500	10
1.2 DIPLOMA EXAMINATIONS - ATD/DCM		
Registration fee	6,000	100
Annual registration renewal fee	1,600	30
Registration reactivation fee	3,000	50
Student identity card replacement fee	500	10
1.3 PROFESSIONAL EXAMINATIONS - CPA/CS/CIFA/CCP		
Registration fee	7,500	125
Annual registration renewal fee	2,000	35
Registration reactivation fee	4,000	65
Student identity card replacement fee	500	10
1.4 HOLDERS OF FOREIGN ACCOUNTANCY/SECRETARIES/INVESTMENT AND FINANCIAL ANALYSTS QUALIFICATIONS (FAQ/FSQ/FIFAQ)		
Enrolment fee	40,000	665
Examination fee per paper	20,000	335
Continuation fee per annum	15,000	250
2. EXAMINATION BOOKING FEES		
2.1 CERTIFICATE IN ACCOUNTING AND MANAGEMENT SKILLS (CAMS)		
Level I	3,000	50
Level II	2,500	40
*Single paper Level I	1,000	15
Level II	1,200	20
2.2 DIPLOMA EXAMINATIONS		
2.2.1 ATD/DCM		
Level I	4,000	65
Level II	4,500	75
Level III	5,000	85
*Single paper Level I	1,200	20
Level II	1,400	25
Level III	1,600	30
2.2.2 DICT		
Level I	4,600	80
Level II	4,500	75
Level III	5,600	95
*Single paper Level I: Theory	1,200	20
Level II: Theory	1,400	25
Level III: Theory	1,600	30
Level I: Practical	2,000	35
Level III: Practical	2,500	40

	Kenya Shillings	Foreign currency
	Ksh.	US\$
2.3 PROFESSIONAL EXAMINATIONS		
2.3.1 CPA/CS/CIFA/CCP		
Part I: Section 1	3,500	60
Section 2	3,500	60
Total for Part I	7,000	120
*Single paper	1,750	30
Part II: Section 3	6,000	100
Section 4	6,000	100
Total for Part II	12,000	200
*Single paper	3,000	50
Part III: Section 5	9,000	150
Section 6	9,000	150
Total for Part III	18,000	300
*Single paper	4,500	75
2.3.2 CICT		
Part I: Section 1	3,800	65
Section 2	3,800	65
Total for Part I	7,600	130
*Single paper (Theory)	1,750	30
*Single paper (Practical)	2,500	40
Part II: Section 3	6,000	100
Section 4	6,500	110
Total for Part II	12,500	210
*Single paper (Theory)	3,000	50
*Single paper (Practical)	3,600	60
Part III: Section 5	9,000	150
Section 6	9,000	150
Total for Part III	18,000	300
*Single paper (Theory)	4,500	75
ICT Project	10,000	170
3. EXEMPTIONS		
3.1 DIPLOMA EXAMINATIONS		
ATD/DCM		
Level I: Per paper	1,500	25
Level II: Per paper	1,700	30
Level III: Per paper	1,900	35
3.2 PROFESSIONAL EXAMINATIONS		
CPA/CS/CIFA/CCP		
Part I per paper	2,500	40
Part II per paper	3,500	60
Part III per paper	4,500	75
4. SALE OF PUBLICATIONS		
Syllabus per copy	500	10
Past papers per level or section	200	5

REGISTRATION AND EXAMINATION BOOKING DEADLINES
 • May examinations - **15 March** • November examinations - **15 September**

EARLY BIRD DISCOUNT
 Students who pay their kasneb registration fees and/or examination booking fees for **May examinations** between **1 October and 31 December** and for **November examinations** between **1 April and 30 June** will enjoy the following discounted fees:

Registration fees (discounted)			
Registration fees (discounted)	Certificate	3,000	50
	Diploma	5,000	85
	Professional	6,000	100

Examination fees (discount)
 An early bird discount of Ksh. 300 (**US\$ 5**) will be given for a section or level and Ksh. 100 (**US\$ 2**) for a single paper as applicable.

kasneb STUDENT FEE COLLECTION ACCOUNTS	
Bank	Account Number
Kenya Commercial Bank Ltd. (KCB)	1203681194
National Bank of Kenya Ltd. (NBK)	01001031572601
Equity Bank Ltd.	0170299238025
Kenya Post Office Savings Bank Ltd.	0744130009246
Co-operative Bank of Kenya Ltd.	01129128535900
UBA Kenya Bank Ltd.	55030160004156
KCB dollar account for foreign students	1123096465
Students are encouraged to pay using e-kasneb app	